



## Accademia di Mimodramma

### Academic year 2023 Admissions policy and procedures for the Second Cycle Professional Development – Expressive Skills & Dramatic Arts Lab Professional Development Certificate in Stage Directing and Interpretation

This document sets out the admission policy and procedures for this programme, which has a limited number of places. For further information about the programme, please see the [dedicated web page](#)

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## APPLICATION PROCESS

**Send your application form**

Send your fully completed application form by 4 September 2023 to: [formazione@icraproject.it](mailto:formazione@icraproject.it)

**Offer of admission**

If successful, you will receive the offer letter with the terms and procedure of enrolment, the academic regulations, the coronavirus safety protocol, and the COVID-19 self-certification form.

Candidates who meet the entry requirements are admitted to the course in the order in which applications are received and subject to the number of places available.

**Waiting list**

If unsuccessful due to the limited number of places available, you will be placed on a waiting list. **You will be notified by 12 September if a place becomes available.**

**Enrolment**

Pay the first installment and send the following documents by **18 September 2023**:

1. copy of your first bank transfer order;
2. signed copy of the academic regulations;
3. signed copy of the coronavirus safety protocol;
4. copy of your identification card or valid passport;
5. copy of your Italian tax code (*codice fiscale*);
6. a medical certificate that confirms you are fit and healthy and do not suffer from a heart condition;
7. **if you are a non-EU citizen residing abroad**, a copy of your visa **valid for the duration of the course**. For information on visas please visit the [dedicated website](#)

Send the documents to:  
[formazione@icraproject.it](mailto:formazione@icraproject.it)

**PLEASE NOTE:** You must enroll by the deadline or you will lose your confirmed place and will be placed on a waiting list.

**On 29 September, three days before classes begin**, please send the following documents:

1. certificate of a negative COVID-19 test;
2. completed COVID-19 self-certification form.

**This documentation is required to participate in the course.**

## SECTION 1 – NUMBER OF AVAILABLE PLACES

There are **12** places available for the 2023 academic year.

## SECTION 2 – ENTRY REQUIREMENTS

In order to attend the **Second Cycle Professional Development – Expressive Skills & Dramatic Arts Lab**, in addition to ICRA Project's 1<sup>st</sup> Cycle Programme certificate obtained in the past **10 years**, a secondary school leaving certificate (e.g. high school graduation diploma) is required.

These certificates will be declared on the application form.

## SECTION 3 – HOW TO APPLY

You must fully complete the **application form** available from the web page of the Second Cycle Professional Development programme and send it to **formazione@icraproject.it** by **4 September 2023**.

You will be notified on the outcome of your application within one week of the closing date.

There are no tests or examinations.

### REMEMBER

- It is essential that you complete the application form as fully and accurately as possible (name, surname, date and place of birth, and Italian tax code). **Check your e-mails regularly, especially after the deadline.**

## SECTION 4 – OUTCOME OF YOUR APPLICATION

**You will be notified on the outcome of your application as follows:**

**OFFERED A PLACE:** You will receive **an offer letter, the academic regulations, a copy of the coronavirus safety protocol and the COVID-19 self-certification form.** You must enrol by **18 September 2023** or you will lose your confirmed place and will be placed on a waiting list.

**ELIGIBLE:** you are not admitted to the course due to the limited number of places available, but you will be placed on a **waiting list.** You will be notified by **12 September 2023** if a place becomes available.

## SECTION 5 – ENROLLEMENT

The tuition fee for the Second Cycle Professional Development – Expressive Skills & Dramatic Arts Lab programme is €1,000.00 to be paid in two instalments as follows:

If you are **OFFERED A PLACE**, the first instalment of €700.00 must be paid in full by 18 September 2023 and the second instalment of €300.00 by 11 October 2023. All payment deadlines must be strictly adhered to.

### METHOD OF PAYMENT:

All instalments must be paid by **bank transfer**:

Account name: ICRA PROJECT

**IBAN - IT 98 R 02008 03441 000400973118 • BIC/SWIFT - UNCRITM1F20**

**By 18 September 2023** AMOUNT DUE: €700.00

PURPOSE OF PAYMENT: Student's FULL NAME, FIRST INSTALMENT SECOND CYCLE PROFESSIONAL DEVELOPMENT

**By 11 October 2023** AMOUNT DUE: €300.00

PURPOSE OF PAYMENT: Student's FULL NAME, SECOND INSTALMENT SECOND CYCLE PROFESSIONAL DEVELOPMENT

### DOCUMENTS

**In order to complete your enrolment, please send the following documents by 18 September 2023 to [formazione@icraproject.it](mailto:formazione@icraproject.it):**

1. copy of your first instalment bank transfer order;
2. signed copy of the academic regulations;
3. signed copy of the coronavirus safety protocol;
4. copy of your identification card or valid passport;
5. copy of your Italian tax identification code (*codice fiscale*);
6. a medical certificate attesting that you are fit and healthy and do not suffer from a heart condition;
7. **if you are a non-EU citizen residing abroad**, a copy of your visa **valid for the duration of the course**. For information on visas please visit the [dedicated website](#)

**In order to complete your admission, on 29 September, three days before the course begins, please send the following documents to [formazione@icraproject.it](mailto:formazione@icraproject.it):**

1. certificate of a negative COVID-19 test;
2. completed COVID-19 self-certification form.

**PLEASE NOTE:** You must enrol by the deadline or you will lose your confirmed place and placed on a waiting list.

## SECTION 6 – FINAL COMMENTS AND CONTACT DETAILS

### A. FINAL COMMENTS

**COVID-19 certificate and self-certification:** you are required to submit **a certificate of a negative Covid-19 rapid antigen test (nasopharyngeal swab) issued within three days before classes begin** as well as the completed COVID-19 self-certification form, which will be forwarded to you with the offer letter, the academic regulations and the coronavirus safety protocol. These documents are required to participate in the course.

Our privacy policy is available at [this dedicated web page](#)

### B. PLEASE CONTACT US FOR FURTHER INFORMATION

**Telephone:** +39 081 578 2213

**E-mail:** [formazione@icraproject.it](mailto:formazione@icraproject.it)

**Website:** <https://www.icraproject.it/en/>