



## Accademia Mediterranea Mimodramma

### Academic year 2022 Admissions policy and procedures for the Second Cycle Professional Development – Expressive Skills & Dramatic Arts Lab Professional Development Certificate in Stage Directing and Interpretation

This document sets out the admission policy and procedures for this programme, which has a limited number of places. For further information about the programme, please see the [dedicated web page](#)

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## APPLICATION PROCESS

**Send your application form**

Send your fully completed application form by **9 November 2021** to: [formazione@icraproject.it](mailto:formazione@icraproject.it)

**Offer of admission**

If successful, you will receive the admission form with the terms and procedure of enrolment, a copy of the coronavirus safety protocol, and the COVID-19 self-certification form.

Candidates who meet the entry requirements are admitted to the course in the order in which applications are received and subject to the number of places available.

**Waiting list**

If unsuccessful due to the limited number of places available, you will be placed on a waiting list. **You will be notified by 10 December if a place becomes available.**

**Enrolment**

Pay the first installment and send the following documents by **15 December 2021**:

1. copy of your first bank transfer remittance;
2. signed copy of the academic regulations;
3. signed copy of the coronavirus safety protocol;
4. copy of your identification card or valid passport;
5. copy of your Italian tax code (*codice fiscale*);
6. a medical certificate that confirms you are fit and healthy and do not suffer from a heart condition;
7. **if you are a non-EU citizen residing abroad**, a copy of your visa **valid for the duration of the course**. For information on visas please visit the [dedicated website](#)

**Send the documents to:**  
[formazione@icraproject.it](mailto:formazione@icraproject.it)

**PLEASE NOTE: You must enroll by the deadline or you will lose your confirmed place and will be placed on a waiting list.**

**Three days before the course begins**, please send the following documents:

1. EU COVID-19 certificate;
2. certificate of a negative COVID-19 test;
3. completed COVID-19 self-certification form.

**This documentation is required to participate in the course.**

## SECTION 1 – NUMBER OF AVAILABLE PLACES

There are **12** places available for the 2022 academic year.

## SECTION 2 – ENTRY REQUIREMENTS

In order to attend the **Second Cycle Professional Development – Expressive Skills & Dramatic Arts Lab**, in addition to ICRA Project's 1<sup>st</sup> Cycle Programme certificate obtained in the past **9 years**, a secondary school leaving certificate (e.g. high school graduation diploma) is required.

These certificates will be declared on the application form.

## SECTION 3 – HOW TO APPLY

You must fully complete the **application form** available from the web page of the Second Cycle Professional Development programme and send it to **formazione@icraproject.it** by **9 November 2021**.

You will be notified on the outcome of your application within one week of the closing date.

There are no tests or examinations.

### REMEMBER

- It is essential that you complete the application form as fully and accurately as possible (name, surname, date and place of birth, and Italian tax code). **Check your e-mails regularly, especially after the deadline.**

## SECTION 4 – OUTCOME OF YOUR APPLICATION

**You will be notified on the outcome of your application as follows:**

**OFFERED A PLACE:** You will receive an **offer letter**, the **academic regulations**, a **copy of the coronavirus safety protocol** and the **COVID-19 self-certification form**. **You must enrol by 15 December 2021** or you will lose your confirmed place and will be placed on a waiting list.

**ELIGIBLE:** you are not admitted to the course due to the limited number of places available, but you will be placed on a **waiting list**. **You will be notified by 10 December 2021** if a place becomes available.

## SECTION 5 – ENROLLEMENT

The tuition fee for the Second Cycle Professional Development – Expressive Skills & Dramatic Arts Lab programme is €1,000.00 to be paid in two instalments as follows:

If you are **OFFERED A PLACE**, you must pay the first instalment of €600.00 by 15 December 2021 and the second instalment of €400.00 by 16 February 2022. all payment deadlines must be strictly adhered to.

### METHOD OF PAYMENT:

All instalments must be paid by **bank transfer**:

Account name: ICRA PROJECT

**IBAN - IT 98 R 02008 03441 000400973118 • BIC/SWIFT - UNCRITM1F20**

**By 15 December 2021** AMOUNT DUE: €600.00

PURPOSE OF PAYMENT: Student's FULL NAME, FIRST INSTALMENT SECOND CYCLE PROFESSIONAL DEVELOPMENT

**By 16 February 2022** AMOUNT DUE: €400.00

PURPOSE OF PAYMENT: Student's FULL NAME, SECOND INSTALMENT SECOND CYCLE PROFESSIONAL DEVELOPMENT

### DOCUMENTS

**In order to complete your enrolment, please send the following documents by 15 December 2021 to [formazione@icraproject.it](mailto:formazione@icraproject.it):**

1. copy of your first bank transfer remittance;
2. signed copy of the academic regulations;
3. signed copy of the coronavirus safety protocol;
4. copy of your identification card or valid passport;
5. copy of your Italian tax identification code (*codice fiscale*);
6. a medical certificate attesting that you are fit and healthy and do not suffer from a heart condition;
7. **if you are a non-EU citizen residing abroad**, a copy of your visa **valid for the duration of the course**. For information on visas please visit the [dedicated website](#)

**In order to complete your admission, three days before the course begins, please send the following documents to [formazione@icraproject.it](mailto:formazione@icraproject.it):**

1. copy of your second bank transfer remittance;
2. EU COVID-19 certificate;
3. certificate of a negative COVID-19 test;
4. completed COVID-19 self-certification form.

### PLEASE NOTE:

**You must enrol by the deadline or you will lose your confirmed place and will be placed on a waiting list.**

## SECTION 6 – FINAL COMMENTS AND CONTACT DETAILS

### A. FINAL COMMENTS

**COVID-19 certificate and self-certification:** prior to the start of the Masterclass, you are required to submit a **certificate of a negative Covid-19 rapid antigen test (nasopharyngeal swab) issued within the last 3 days prior to the start of the course** as well as the completed COVID-19 self-certification form, which will be forwarded to you with the admission form. These documents are required to participate in the course.

Our privacy policy is available at [this dedicated web page](#)

### B. PLEASE CONTACT US FOR FURTHER INFORMATION

**Telephone:** +39 081 578 2213

**E-mail:** [formazione@icraproject.it](mailto:formazione@icraproject.it)

**Website:** <https://www.icraproject.it/en/>